

# Curriculum

S. No	(Curriculum)
Topic A	<p><b>Business Processes</b>  <b>Facilitators : 1. Mr. Venkataramana K – Finance Controller ,EPQPL</b>  <b>2. Mr. Sanjeev Krishnan - Manager OPEX, EPQPL</b></p>
	<p>Session 1 : Industrial nomenclature/Functions/ Work Processes            Session 2 : Lean Management -5S in Industry</p>
Topic B	<p><b>Assessment &amp; Selection Skills :</b>  <b>Facilitators : 1. Mr. Anthony Jayakumar - General Manager HR, EPQPL</b>  <b>2. Mr. Joseph Wilson – Plant Manager , EPQPL</b>  <b>3. Mr. Pasupathy Rajan T – DGM NPD, EPQPL</b></p>
	<p>Session 1 : Expectation from Freshers / Grabbing the Opportunity/ Interview skills / Group Discussion /Personal Etiquettes /Resume Preparation            Session 2 : Technical Expectations – latest technology in the core area /Domain Knowledge / Current Affairs</p>
Topic C	<p><b>Effective Communication Skills</b>  <b>Facilitator : Mr. Balaji - Specialist Trainer</b></p>
	<p>Effective communication Process/ Verbal &amp; Non Verbal Communication/ Communications – Rights&amp; Responsibilities</p>
Topic D	<p><b>Soft Skills</b>  <b>Facilitators: 1. Dr. Raya. Pondicherry University</b>  <b>2. Mr. Sanjeev Krishnan – Manager OPEX , EPQPL</b></p>
	<p>Session 1:Time Management / Aptitude / Learning Attitude            Session 2 : Presentation Skill</p>
Topic E	<p><b>Emotional Intelligence</b>  <b>Facilitator :Mr. Prasanna Venkatesan - Specialist Trainer</b></p>
	<p>Introduction to EI / Self Awareness / Self Management / Self Motivation / Empathy / Social Awareness / Relationship Management</p>
Topic F	<p><b>Self Confidence</b>  <b>Facilitator : Mr. Inspiring Elango – ACE Panacea Life Skills</b></p>
	<p>Self Driven /Self Confidence / Positive Attitude / Willingness to take the responsibilities &amp; Challenges</p>

**EATON**

*Powering Business Worldwide*